
Joseph R. Bailey, CPA, CITP, CISA

8823 Chesterton Place • Tampa, Florida 33635 • (813) 421-5632 • joe@joerbailey.com

Objective Seeking a challenging audit position, which best utilizes my background in the assurance and advisory industry, allows for growth in my current skill sets and provides for further learning.

Work Experience **Ernst & Young LLP** Tampa, FL 2004 – Present
Advisory Services Audit Manager
Specialized in planning, executing and managing operational audits of media research companies in accordance with AICPA attestation standards and U.S. industry standards set forth by the Media Rating Council ([MRC](#)).

Key Accomplishments:

- ❖ Wrote formal audit opinions and recommendations reports with distribution to the audited company, MRC staff and MRC subcommittee members.
- ❖ Performed planning, fieldwork, project management and wrap up of annual audit engagements averaging 4,000 personnel hours and revenues exceeding \$1 million annually.
- ❖ Increased personnel productivity by 10% and percentage of fees realized by 5% year over year on a highly visible and complex annual audit engagement.
- ❖ Provided detailed engagement performance and financial updates to practice executive director, including allocation of appropriate staffing resources and estimates of time to completion for work in process.
- ❖ Completed audit engagements consistently on target with timeliness, billing rate per hour and percent of standard revenue practice group metrics.
- ❖ Planned and executed inbound/outbound client call center audits with specific focus on call monitoring, client personnel and executive level interviews and the review of call center operational metrics.
- ❖ Supervised performance of Software Quality Assurance audits of client information systems with focus on program change procedures, disaster recovery/business continuity, and logical access controls.
- ❖ Coordinated new-hire recruiting efforts as Campus Recruiting Coordinator for the Advisory Services practice, participated in on-campus recruiting events and conducted in-office interviews.

Moore Consulting Group Tallahassee, FL 2002 – 2004
Accounting Assistant
Responsible for auditing credit charges and cash expenditures for proper authorization and accounting. Assisted in the development and maintenance of a management information system.

Northwestern Mutual Tallahassee, FL 2000
Financial Representative
Responsible for building a client base through recommendations and sales of a variety of insurance and interest sensitive savings instruments.

Education **Florida State University** Tallahassee, FL 2002 – 2003
Master of Accounting: Taxation

Florida State University Tallahassee, FL 1998 – 2002
Bachelor of Science: Accounting and Finance

Activities

American Institute of Certified Public Accountants – Active Member
Florida Institute of Certified Public Accountants – Active Member
Information Systems Audit and Control Association – Active Member
Beta Alpha Psi National Accounting Honor Society (2002-2003) – Corresponding Secretary

Skills/Certifications

Certified Public Accountant – AICPA certified within the State of Florida.
Certified Information Technology Professional – AICPA certified within the State of Florida.
Certified Information System Auditor – ISACA certified
Notary Public – Licensed within the State of Florida.
2-15 Insurance License (inactive) – Held license to conduct sales of life insurance within the State of Florida.
NASD Series 6 License (inactive) – Held license to sell managed investment securities.